

**DOCUMENTS REQUIRED FOR VARIOUS AVSEC COURSES CONDUCTED AT ASTI, AAI, CHENNAI**

| S.No. | AVSEC Basic (14 days)   | AVSEC Basic Refresher (3 days)  | AVSEC Induction (5 days)  | AVSEC FOUNDATION COURSE (6 DAYS)  |
|-------|---|---|---|---|
| 1     | Duly filled-in BCAS Application Form (Appendix-T) and recommended and signed by Sponsoring Authority  | Duly filled-in BCAS Application Form (Appendix-T) and recommended and signed by Sponsoring Authority  | Duly filled-in BCAS Application Form (Appendix-T) and recommended and signed by Sponsoring Authority  | Duly filled-in BCAS Application Form (Appendix-T) and recommended and signed by Sponsoring Authority  |
| 2     | BCAS approval of Security Programme of the Sponsoring Agency/Entity/Orgn.   | BCAS approval of Security Programme of the Sponsoring Agency/Entity/Orgn.   | BCAS approval of Security Programme of the Sponsoring Agency/Entity/Orgn.   | BCAS approval of Security Programme of the Sponsoring Agency/Entity/Orgn.   |
| 3     | Copy of appointment letter duly attested by the nominated applicant   | Copy of appointment letter duly attested by the nominated applicant   | Copy of appointment letter duly attested by the nominated applicant   | Copy of appointment letter duly attested by the nominated applicant   |
| 4     | Copy of Government issued ID of nominated participant (Aadhar, Passport, Voter ID, Driving Licence, PAN with address proof)   | Copy of Government issued ID of nominated participant (Aadhar, Passport, Voter ID, Driving Licence, PAN with address proof)   | Copy of Government issued ID of nominated participant (Aadhar, Passport, Voter ID, Driving Licence, PAN with address proof)   | Copy of Government issued ID of nominated participant (Aadhar, Passport, Voter ID, Driving Licence, PAN with address proof ) & copy of Discharge summary of Ex-Servicemen   |
| 5     | Copy of Background Check Report (Police Verification Certificate (PVC) or Passport (PVC to be issued by concerned Supdt. Of Police/Commissioner. Passport is valid as Background Check Report for 5 years from the date of issue) | Copy of Background Check Report (Police Verification Certificate (PVC) or Passport (PVC to be issued by concerned Supdt. Of Police/Commissioner. Passport is valid as Background Check Report for 5 years from the date of issue) | Copy of Background Check Report (Police Verification Certificate (PVC) or Passport (PVC to be issued by concerned Supdt. Of Police/Commissioner. Passport is valid as Background Check Report for 5 years from the date of issue) | Copy of Background Check Report (Police Verification Certificate (PVC) or Passport (PVC to be issued by concerned Supdt. Of Police/Commissioner. Passport is valid as Background Check Report for 5 years from the date of issue) |
| 6     | Copy of AEP issued by BCAS  | Copy of AEP issued by BCAS  | Copy of TAEP issued by the Airport Operator   | Copy of TAEP issued by the Airport Operator   |
| 7     | Copy of proof of previous Security Training attended – One Day AVSEC Awareness Training or 5-days AVSEC Induction Training  | Copy of proof of previous AVSEC Basic Course or AVSEC Basic Refresher course  | Copy of proof of previous Security Training attended – One Day AVSEC Awareness Training, if attended  | Copy of proof of previous Security Training attended – AVSEC Induction/Basic AVSEC Training, if attended  |
| 8     | Medical Fitness Certificate of participants who are in the age group of 45 & above  | Medical Fitness Certificate of participants who are in the age group of 45 & above  | Medical Fitness Certificate of participants who are in the age group of 45 & above  | Medical Fitness Certificate of participants who are in the age group of 45 & above  |
| 9     | Latest Passport size Photograph in uniform with white background and signature separately in jpg format (less than 30 kb each)  | Latest Passport size Photograph in uniform with white background in jpg format (less than 30 kb)  | Latest Passport size Photograph in uniform with white background in jpg format (less than 30 kb)  | Latest Passport size Photograph in uniform with white background in jpg format (less than 30 kb)  |
| 10    | Copy of educational qualification certificate (Minimum qualification is 10 +2)  | Copy of educational qualification certificate (Minimum qualification is 10 +2)  | Copy of educational qualification certificate (Minimum qualification is 10 +2)  | Copy of educational qualification certificate (Minimum qualification is 10 +2)  |